

Administrative Procedure 317 - Student Vaccinations and Immunizations

Purpose

Clearview Public Schools is committed to supporting the health and well-being of all students. To facilitate a safe learning environment, this procedure outlines the roles and responsibilities for administering vaccinations and immunizations to students in partnership with Alberta Health Services (AHS).

Scope

This procedure applies to all Clearview Public Schools, students, and Alberta Health Services (AHS) representatives involved in school-based vaccination and immunization initiatives.

Procedure

1. Collaboration with AHS

- Alberta Health Services (AHS) will lead the planning and implementation of school-based immunization programs.
- Clearview Public Schools will provide support in coordinating schedules and space to facilitate AHS vaccinations and immunizations.

2. Parental/Guardian Notification and Consent

- AHS is responsible for distributing information and consent forms to parents/guardians for all immunizations and vaccinations.
- Consent must be obtained and verified by AHS prior to administering any vaccine or immunization.
- School staff will assist in disseminating AHS-provided information as requested by AHS and ensure parents/guardians are informed of any presentations offered by AHS regarding vaccinations and immunizations.

3. Student Participation

- Participation in vaccination programs is voluntary and requires parental/guardian consent for minors.
- Schools will provide a designated space for vaccination activities to maintain student privacy and minimize disruptions.
- Students shall not be involved in assisting AHS staff with tasks such as notifying or collecting other students for vaccinations. These responsibilities rest solely with school and AHS staff.

4. Record-Keeping and Confidentiality

- AHS will maintain all medical records related to vaccinations and immunizations.
- Clearview Public Schools will not retain any medical or vaccination records of students, ensuring confidentiality in compliance with relevant privacy legislation.

5. Roles and Responsibilities

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- **AHS:** To organize, implement, and manage the vaccination process, including obtaining parental/guardian consent, record-keeping, and providing student names to school staff who are asked to bring students to the designated space for the vaccination / immunization.
- **Clearview Public Schools:** School staff will provide logistical support for AHS, including scheduling and space allocation.

Review Schedule

This administrative procedure will be reviewed annually to ensure compliance with Alberta Health Services guidelines and any updated health regulations.

Reference: Section 11, 32, 33, 52, 53, 196, 197, 222 Education Act
Public Health Act Communicable Disease Regulation AR 238/85

Effective: 2025-01-22