

Administrative Procedure 101 - Annual Education Results Report

Background

Accountability is the obligation to be answerable for the performance and results of one's assigned responsibilities. The Division recognizes its responsibility to keep stakeholders informed about accomplishments and work toward goals.

The Superintendent will keep its school communities and the public informed of the overall results achieved in the Division through publishing and distributing an Annual Education Results Report.

Procedures

1. The Superintendent will develop and submit to the Board for approval Annual Education Results Report (AERR) or Assurance Report in accordance with Alberta Education policy. The Board will submit the report to the Minister by November 30 of each year.
2. The AERR or Assurance Report will contain information regarding progress toward meeting the goals and objectives established by the Division in the Three-Year Education Plan.
3. The AERR or Assurance Report will contain the results on mandatory and optional measures gathered throughout the year from such activities as ongoing reviews, evaluations, surveys, planning sessions, and workshops.
4. The format for reporting optional measures and additional information in the Division AERR or Assurance Report will be determined by the Superintendent.
5. The AERR or Assurance Report will be posted on the Division's website.
6. The Division shall use the AERR or Assurance Report for information in the planning and policy making cycle and make adjustments to its goals as necessary. Results must be used to create improvement actions.
 - 6.1. Any evaluative approach must be open and easily understandable.
 - 6.2. Any evaluative process includes disaggregated results used to identify high and low-performing groups/sites/factors.
 - 6.3. Any long-term evaluative processes are to be stable over time.
 - 6.4. Results will not be used to rank schools, staff, or programs.

Reference: Section 18, 33, 51, 52, 53, 55, 66, 67, 222 Education Act
Fiscal Planning and Transparency Act
School Council Regulation
Funding Manual for School Authorities
Guide to Education ECS to Grade 12
Policy and Requirements for School Board Planning and Reporting
School Authority Planning and Reporting Reference Guide

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