

## Administrative Procedure 356 - Controlled Substances

---

### Background

The Division believes that every effort must be made to prevent schools from becoming a forum for the sale and use of controlled substances. Principals are therefore urged to exercise the closest vigilance in this regard.

It is the position of the Division that the possession, use and trafficking of controlled substances shall not be tolerated on school property, on school buses, or during school/or Division sponsored activities or events.

See also [Administrative Procedure 162 Prohibited Recreational Consumables](#) and [Administrative Procedures 353 Student Searches](#).

### Procedures

1. Principals are to cooperate in education programs to increase the students' knowledge of the facts concerning drugs and alcohol.
2. Where any student is found on school property/buses/attending a school or Division sponsored event the Principal shall deal with the matter in an appropriate fashion, being cognizant of the seriousness of such an occurrence.
3. Where a student's unusual pattern of behaviour indicates the possibility of drug use, the Principal shall notify the parents of such behaviour, and attempt to enlist their assistance in determining the cause.
4. The Principal shall report to the police the incidences of all persons suspected of trafficking in drugs on or adjacent to school property, or on any school or Division sponsored event, with such details as are available.
5. All staff members shall advise the Principal of any suspected cases of alcohol use, "bootlegging", drug abuse, or drug trafficking on the school premises.
6. Should a student who appears to be under the influence of any controlled substance approach any staff member on school property or during a school or Division sponsored activity seeking help, the student shall be dealt with in what is deemed to be that student's best interest. In all cases the safety and welfare of the individual student, and all students present shall be considered.
7. It is the responsibility of the Principal to ensure that parents of students appearing to have drug/alcohol related problems are acquainted with the community resources available to them.

---

Reference: Section 8, 11, 31, 32, 33, 36, 37, 41, 42, 43, 44, 52, 53, 196, 197, 222 Education Act  
Criminal Code (Canada)

Effective: 1998-01-08

Amended: 2016-06-16; 2022-01-01