

Administrative Procedure 582- Yard Service/Turnarounds in Private Yards

Background

The Division recognizes that the safety of students and staff is our top priority. Therefore, ensuring this safety is a shared responsibility between the Division and the parents of our students.

Yard service may be provided for operational safety or efficiency, including serving as a turnaround point. Parents or guardians may request yard service annually and are responsible for any associated costs, subject to meeting criteria/responsibilities and receiving approval from Transportation Services.

Clearview Transportation Services Responsibilities:

- Review and assess requests for yard service.
- Verify sufficient access and space for safe bus turnaround.
- Approve or deny yard service requests.
- Communicate the approval or denial decision to the parent/guardian.
- Provide an approval with a required division liability waiver if approved.

Parent/Guardian Responsibilities:

- Submit a yard service request via the Division website.
- Complete and submit a division liability waiver annually before service begins.
- Develop and maintain the private road and turnaround area to accommodate regular school bus travel. This includes:
 - Maintaining proper turnarounds.
 - Ensuring Texas Gates are smooth and well-maintained.
 - Keeping the area clear of obstacles such as farm equipment, fixtures, tanks, buildings, vehicles, livestock, and pets.
 - Keeping the road and turnaround in acceptable condition through graveling, pothole grading, and snow removal.
- Inform the driver if it is unsafe for the bus to enter the yard for pickup or drop-off due to factors like inclement weather, farm equipment or any other factors.

Discontinuation of Service

Failure to adhere to the responsibilities outlined may result in the discontinuation of yard service. Service may be reinstated once compliance is achieved. No refunds will be issued for non-compliance with parent/guardian responsibilities.

Yard Service Fees

- Annual fees for yard service must be paid in full before service begins.
- Fees for families moving into an area during the school year will be prorated.
- Fees may be waived by the Director of Transportation Services if:
 - The yard service is deemed operationally necessary.
 - Stopping the bus on the road would contravene Occupational Health and Safety regulations, as determined by the Director of Transportation Services and the Assistant Superintendent of Human Resources.
- There will be no fee for yard services along Highways 12, 36, and 56.
- Refunds of fees may be granted on a case-by-case basis by the Secretary-Treasurer or Director of Transportation.

Liability

Clearview School Division No. 71 accepts no liability for accidental or unavoidable damage to driveways, livestock (including pets), or incidental property (e.g., toys, bicycles).

References: Section 11, 33, 52, 53, 60, 196, 197, 222 Education Act
Traffic Safety
Occupational Health and Safety Act

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