

MINUTES OF THE REGULAR MEETING OF THE BOARD NOVEMBER 16, 2023

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE CLEARVIEW SCHOOL DIVISION HELD ON THURSDAY, NOVEMBER 16, 2023, COMMENCING AT 9:28 A.M. AT THE CLEARVIEW SCHOOL DIVISION OFFICE IN STETTTLER, ALBERTA.

CALL TO ORDER

The meeting was called to order at 9:28 a.m. by Chair Neitz.

PRESENT

Chair: Guy Neitz
Vice-Chair: Kim Smyth
Trustees: Erika Grice, Greg Hayden, John Schofer, Becky Scott, Shauna-lee Thomas
Superintendent: Scot Leys
Deputy Superintendent: Daram Van Oers
Secretary-Treasurer: Mauricio Reyes
Communications Coordinator: Amanda Kuster
Executive Assistant: Meghan Thomson

- 2023-11-01

Moved by John Schofer
“THAT the agenda be adopted as amended.”

CARRIED
- 2023-11-02

Moved by Greg Hayden
“THAT the following minutes be approved as amended:
 • October 26, 2023, Regular Board Meeting Minutes.”

CARRIED

LEADERSHIP HIGHLIGHTS

Superintendent Leys provided a verbal report on the work being done in Clearview Public Schools.

Transportation Coordinator (outgoing) M. Wingie and Transportation Coordinator (incoming) M. Loxton joined the meeting at 10:55 a.m.

ACTION ITEMS

- 2023-11-03

School Bus Evergreening
Moved by Kim Smyth
“THAT the Board of Trustees direct management to proceed with a Request for Quotation towards the purchase of Three (3) 53-passenger Buses and Two (2) 71-passenger Bus, all with a gatekeeper camera system installed on each unit. Quotes for buses will be brought back to the Board of Trustees for final determination.”

CARRIED

Trustee Smyth left the meeting at 11:21 a.m.

Transportation Coordinator (outgoing) M. Wingie and Transportation Coordinator (incoming) M. Loxton left the meeting at 11:25 a.m.
- 2023-11-04

Year End Reserves
Moved by John Schofer
“THAT the Board of Trustees hereby approves the schedule of financial reserves for the 2022-23 ending reserves balances for the 2022-23 Financial Statements and the 2023-24 beginning reserve balances for 2023-24 FINAL (Fall) Budget.”

CARRIED
- 2023-11-05

Audited Financial Statements
Moved by Shauna-lee Thomas
“THAT the Board of Trustees hereby approves the following motions as an omnibus motion:

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"THAT the Board of Trustees approves the 2022-23 Audited Financial Statements as presented"

"THAT the Board of Trustees appoints Gitzel & Company as the external auditors for the 2023-24 fiscal year."

CARRIED

HONORARIUMS AND REIMBURSEMENTS (TRUSTEES)

2023-11-06 Moved by John Schofer
"THAT the Board of Trustees approves the Trustee Honorariums and Reimbursements effective November 16, 2023, as presented, and in accordance with "Policy 7B - Appendix B - Trustee Remuneration and Disclosure"."

CARRIED

Deputy Superintendent Van Oers left the meeting at 12:00 p.m.

The Board recessed for lunch at 12:00 p.m. and reconvened at 1:03 p.m.
Trustee Smyth rejoined the meeting at 1:03 p.m.

CLOSED SESSION

2023-11-07 Moved by Kim Smyth
"THAT the Board of Trustees now 2:38 p.m. go In Camera."

CARRIED

Deputy Superintendent Van Oers rejoined the meeting at 1:37 p.m.
Communications Coordinator Kuster and Executive Assistant Thomson left the meeting at 2:35 p.m.

OPEN SESSION

2023-11-08 Moved by Kim Smyth
"THAT the Board of Trustees now 3:24 p.m. go out of In Camera session."

CARRIED

Executive Assistant Thomson rejoined the meeting at 3:25 p.m.

Board Evaluation Report

2023-11-09 Moved by John Schofer
"That the Board of Trustees accepts the Board Evaluation and Superintendent Evaluation reports as information."

CARRIED

Communications Coordinator Kuster rejoined the meeting at 3:27 pm.

Alberta Teacher Association

2023-11-10 Moved by Greg Hayden
"THAT the Board of Trustees, whereas the ATA Local 33 has ratified the memorandum of agreement for the 2020-2024 contract with the ATA Local 33, hereby also ratifies the memorandum of agreement."

CARRIED

The meeting was declared adjourned at 3:28 p.m.

Board Chair

Secretary Treasurer