

**MINUTES OF THE REGULAR MEETING OF THE BOARD DECEMBER 21, 2023**

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE CLEARVIEW SCHOOL DIVISION HELD ON THURSDAY, DECEMBER 21, 2023, COMMENCING AT 9:32 A.M. AT THE CLEARVIEW SCHOOL DIVISION OFFICE IN STETTLE, ALBERTA.

**CALL TO ORDER**

The meeting was called to order at 9:32 a.m. by Chair Neitz.

**PRESENT**

Chair: Guy Neitz  
Vice-Chair: Kim Smyth  
Trustees: Erika Grice, Greg Hayden, John Schofer, Becky Scott, Shauna-lee Thomas  
Superintendent: Scot Leys  
Deputy Superintendent: Daram Van Oers (regrets)  
Secretary-Treasurer: Mauricio Reyes  
Communications Coordinator: Amanda Kuster  
Executive Assistant: Meghan Thomson

- 2023-12-01

Moved by John Schofer  
“THAT the agenda be adopted as amended.”

CARRIED
- 2023-12-02

Moved by Greg Hayden  
“THAT the following minutes be approved as presented:
  - November 30, 2023, Regular Board Meeting Minutes.”

CARRIED

**LEADERSHIP HIGHLIGHTS**

Superintendent Leys provided a verbal report on the work being done in Clearview Public Schools.

**ACTION ITEMS**

- Performance Reviews for Superintendent and Governance**
- 2023-12-03

Moved by Shauna-lee Thomas  
“THAT the Board of Trustees approves a regular Board meeting to be held in-camera on October 18, 2024 and October 21, 2024, for a Superintendent Performance Review and a Board Self-Performance Review starting at 9:00am and to be held at Clearview Board Room, in accordance with “Policy 7 - Board Operations”. ”

CARRIED
- Staff Appreciation Week Planning**
- 2023-12-04

Moved by Erika Grice  
“THAT the Board authorizes Trustees to participate in Staff Appreciation week February 12-17, 2024 and take a token of appreciation to the schools.”

CARRIED
- Gus Wetter School - Trip Moose Jaw, SK**
- 2023-12-05

Moved by Erika Grice  
“THAT the Board of Trustees provides preliminary approval to the Gus Wetter School - Archery Trip request in accordance with Policy 260 “Field Trips” as outlined in the information provided, and directs the school principal and Superintendent to ensure the trip is conducted in accordance with Board Policies, Administrative Procedures, and insurance guidelines.”

CARRIED
- Gus Wetter School - Experience Canada Trip**
- 2023-12-06

Moved by Erika Grice

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“THAT the Board of Trustees provides preliminary approval to the Gus Wetter School Experience Canada request in accordance with Policy 260 “Field Trips” as outlined in the information provided, and directs the school principal and Superintendent to ensure the trip is conducted in accordance with Board Policies, Administrative Procedures, and insurance guidelines.”

**CARRIED**

**Stettler Adult Learning**

2023-12-07 Moved by Greg Hayden

“THAT the Board of Trustees provides approval for Trustee Scott and Trustee Grice to attend up to an additional five (5) Adult Learning meetings on Monday evenings January 15, 22, 29; February 5 and 12, 2024; and in accordance with ‘Policy 7B - Appendix B - Trustee Remuneration and Disclosure’.”

**CARRIED**

**Information Reports**

**Collection of Fees (Policy 28)**

2023-12-08 Moved by Becky Scott

“THAT the Board of Trustees hereby approves the following motions as an omnibus motion:

“THAT the Board of Trustees Rescind Motion 2019-12-06 passed on December 18, 2019”

“THAT the Board of Trustees directs the Superintendent to refer any amounts owing by legal guardians of \$350 or over per student to a collection agency in accordance with Policy 28”.”

**CARRIED**

The Board recessed for lunch at 11:44 a.m. and reconvened at 1:09 p.m.

**CLOSED SESSION**

2023-12-09 Moved by Becky Scott

“THAT the Board of Trustees now 1:10 p.m. go In Camera.”

**CARRIED**

Communications Kuster left the meeting at 1:10 p.m.  
Transportation Loxton joined the meeting at 1:12 p.m. and left at 1:28 p.m.

**DELEGATION**

Delegates Andrea Ruether and Doug Ramsey with Group2, virtually joined the meeting at 1:30 p.m. and left at 1:48 p.m.

Transportation Loxton joined the meeting at 1:48 p.m. and left the meeting at 2:28 p.m.

**OPEN SESSION**

2023-12-10 Moved by

“THAT the Board of Trustees now 2:51 p.m. go out of In Camera session.”

**CARRIED**

**School Bus Evergreening**

2023-12-11 Moved by John Schofer

“THAT the Board of Trustees awards to The Bus Centre the purchase of Three (3) 53-passenger and Two (2) 71-passenger route buses for \$795,201.25 plus GST. ”

**CARRIED**

**HONORARIUMS AND REIMBURSEMENTS (TRUSTEES)**

2023-12-12 Moved by Shaun-lee Thomas

“THAT the Board of Trustees approves the Trustee Honorariums and Reimbursements effective December 21, 2023, as presented, and in accordance with “Policy 7B - Appendix B - Trustee Remuneration and Disclosure”.”

**CARRIED**

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The meeting was declared adjourned at 2:56 p.m.

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Board Chair

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Secretary Treasurer