

# Memorandum

PO Box 1720 | 5031 - 50 Street | Stettler, AB T0C 2L0 [clearview.ab.ca](http://clearview.ab.ca)

**Date:** October 31, 2024  
**From:** Mauricio Reyes, Secretary-Treasurer  
**Re:** Honorariums and Reimbursements Verification

The following is hereby certificated as reviewed and approved by the Board of Trustees, and is in compliance with **Policy 7 - Appendix B - Trustee Remuneration and Disclosures**.

Should information be needed by Trustee and not by approval, please contact Central Services at 403-742-3331.

Motion: 2024-10-08

Approved on: October 31, 2024

**Certified:**

Mauricio Reyes



**CLEARVIEW PUBLIC SCHOOLS**  
**Trustee Honorariums and Reimbursements**

Name: GRICE, ERIKA

Board Approved Date: 2024-10-31

Expense Coding: 1-460-07-304-99

<i>DATE</i> <i>(YYYY-MM-DD)</i>	<i>DAY</i> <i>MEETING</i> <i>(Days)</i>	<i>OVERNIGHT</i> <i>MEETING</i> <i>(Days)</i>	<i>LOCATION</i> <i>(Description)</i>	<i>MILEAGE</i> <i>(KM)</i>	<i>HOTELS, MEALS,</i> <i>ETC.</i>	<i>COMMENTS</i>
2024-10-31	1.00		Stettler -board	104.00		Regular and Special meetings of the Board;
2024-10-15	0.50		zoom-safety			Meetings of committees to which trustee(s) are appo
2024-10-16	0.50		zoom-PCALC			Attendance at meetings held by other organizations t
2024-10-18	0.50		zoom-meet w Stu			Attendance at other events as per Board approval
2024-10-21	1.00		Stettler-board evalu	104.00		Regular and Special meetings of the Board;
2024-10-21	0.50		Stettler COSC			School Council meetings, including Council of Schoo
2024-10-29	0.50		Castor	53.00		School Council meetings, including Council of Schoo
2024-10-23	1.00		Castor/Botha	122.00		School tours
<i>TOTAL</i>	<i>5.50</i>	<i>0.00</i>		<i>383.00</i>	<i>\$0.00</i>	
<i>AMOUNTS</i>	<i>\$1,100.00</i>	<i>\$0.00</i>		<i>\$268.10</i>	<i>\$0.00</i>	
<i>Rate</i>	<i>\$200.00</i>	<i>\$240.00</i>		<i>\$0.70</i>		
Payroll Codes	75	75		77		



**CLEARVIEW PUBLIC SCHOOLS**  
**Trustee Honorariums and Reimbursements**

Name: HAYDEN, GREG

Board Approved Date: 2024-10-31

Expense Coding: 1-460-07-305-99

DATE (YYYY-MM-DD)	DAY MEETING (Days)	OVERNIGHT MEETING (Days)	LOCATION (Description)	MILEAGE (KM)	HOTELS, MEALS, ETC.	COMMENTS
2024-10-31	1.00		Stettler board rm			Regular and Special meetings of the Board;
2024-10-31	(1.00)		Board rm			Donating meeting honorarium to Food Bank
2024-10-15	0.50		online-safety com			Meetings of committees to which trustee(s) are appointed by the
2024-10-15	0.50		Wm E Hay			School Council meetings, including Council of School Council
2024-10-16	0.50		online-CUPE prep			Meetings of committees to which trustee(s) are appointed by the
2024-10-16	0.50		Stettler-Jr High Awards			Annual awards ceremonies when formally invited by the Princip
2024-10-18	0.50		Stettler-eval interviews			Attendance at other events as per Board approval
2024-10-21	0.50		Board rm- evaluations			Regular and Special meetings of the Board;
2024-10-21	0.50		Stettler Bd Rm			School Council meetings, including Council of School Council
2024-10-22	1.00		Stettler Office-CUPE neg.			Meetings of committees to which trustee(s) are appointed by the
2024-10-25	0.50		Wm E Hay			Annual awards ceremonies when formally invited by the Princip
2024-10-28	1.00		Board Rm-CUPE neg			Meetings of committees to which trustee(s) are appointed by the
TOTAL	6.00	0.00		0.00	\$0.00	
AMOUNTS	\$1,200.00	\$0.00		\$0.00	\$0.00	
Rate	\$200.00	\$240.00		\$0.70		
Payroll Codes	75	75		77		



**CLEARVIEW PUBLIC SCHOOLS**  
**Trustee Honorariums and Reimbursements**

Name: NEITZ, GUY

Board Approved Date: 2024-10-31

Expense Coding: 1-460-07-307-99

DATE (YYYY-MM-DD)	DAY MEETING (Days)	OVERNIGHT MEETING (Days)	LOCATION (Description)	MILEAGE (KM)	HOTELS, MEALS, ETC.	Comments
2024-10-10	0.50		CSD	30.00		Regular and Special meetings of the Board;
2024-10-16	0.50		hay	30.00		Annual awards ceremonies when formally invited by the Principal
2024-10-18	1.00		CSD	30.00	Board Evaluation	Attendance at other events as per Board approval
2024-10-21	1.00		CSD		Evaluation & COSC	Regular and Special meetings of the Board;
2024-10-23	0.50		CSD	30.00		Attendance at Board Agenda planning meetings
2024-10-31	1.00		CSD	30.00		Regular and Special meetings of the Board;
						Regular and Special meetings of the Board;
TOTAL	4.50	0.00		150.00	\$0.00	
AMOUNTS	\$900.00	\$0.00		\$105.00	\$0.00	
Rate	\$200.00	\$240.00		\$0.70		
Payroll Codes	75	75		77		



**CLEARVIEW PUBLIC SCHOOLS**  
**Trustee Honorariums and Reimbursements**

**Name: SCHOFER, JOHN**

**Board Approved Date: 2024-10-31**

**Expense Coding: 1-460-07-306-99**

<i><b>DATE</b></i> <i><b>(YYYY-MM-DD)</b></i>	<i><b>DAY</b></i> <i><b>MEETING</b></i> <i><b>(Days)</b></i>	<i><b>OVERNIGHT</b></i> <i><b>MEETING</b></i> <i><b>(Days)</b></i>	<i><b>LOCATION</b></i> <i><b>(Description)</b></i>	<i><b>MILEAGE</b></i> <i><b>(KM)</b></i>	<i><b>HOTELS, MEALS,</b></i> <i><b>ETC.</b></i>	<i><b>Comments</b></i>
2024-10-10	0.50		Stettler	130.00		Regular and Special meetings of the Board;
2024-10-16	0.50		zoom			Meetings of committees to which trustee(s) are appo
2024-10-18	0.50		Stettler	130.00		Meetings of committees to which trustee(s) are appo
2024-10-21	1.00		Stettler	130.00		Regular and Special meetings of the Board;
2024-10-22	0.50		Stettler	130.00		Regular and Special meetings of the Board;
2024-10-23	1.00		Stettler	100.00		School tours
2024-10-23	0.50		Botha	100.00		School Council meetings, including Council of Schoo
2024-10-28	1.00		Stettler	130.00		Meetings of committees to which trustee(s) are appo
20244-10-29	1.00		Stettler	130.00		Meetings of committees to which trustee(s) are appo
2024-10-30	0.50		Byemoor			School Council meetings, including Council of Schoo
2024-10-31	1.00		Byemoor	130.00		Regular and Special meetings of the Board;
<i><b>TOTAL</b></i>	<i><b>8.00</b></i>	<i><b>0.00</b></i>		<i><b>1,110.00</b></i>	<i><b>\$0.00</b></i>	
<i><b>AMOUNTS</b></i>	<i><b>\$1,600.00</b></i>	<i><b>\$0.00</b></i>		<i><b>\$777.00</b></i>	<i><b>\$0.00</b></i>	
<i><b>Rate</b></i>	<i><b>\$200.00</b></i>	<i><b>\$240.00</b></i>		<i><b>\$0.70</b></i>		

Payroll Codes

75

75

77



### Trustee Honorariums and Reimbursements

Name: SCOTT, BECKY

Board Approved Date: 2024-10-31

Expense Coding: 1-460-07-309-99

DATE (YYYY-MM-DD)	DAY MEETING (Days)	OVERNIGHT MEETING (Days)	LOCATION (Description)	MILEAGE (KM)	HOTELS, MEALS, ETC.	Comments
2024-10-03	0.50		Adult Learning			Attendance at meetings held by other organizations t
2024-10-07	0.50		SES			School Council meetings, including Council of Schoo
2024-10-15	0.50		WEHSSC			School Council meetings, including Council of Schoo
2024-10-18	0.50		Board Eval - CSD			Regular and Special meetings of the Board;
2024-10-18	0.50		WEHSSC Awards			Annual awards ceremonies when formally invited by
2024-10-21	1.00		Zone 4 - Red Deer			A.S.B.A. Zone 4 Meetings
2024-10-21	1.00		Board Review/cosc			School Council meetings, including Council of Schoo
2024-10-22	0.50		ATA Liason Mtg			Meetings of committees to which trustee(s) are appo
2024-10-23	1.00		GWS/BOT school visit			School tours
2024-10-31	1.00		CSD			Regular and Special meetings of the Board;
TOTAL	7.00	0.00		0.00	\$0.00	
AMOUNTS	\$1,400.00	\$0.00		\$0.00	\$0.00	
Rate	\$200.00	\$240.00		\$0.70		
Payroll Codes	75	75		77		



**CLEARVIEW PUBLIC SCHOOLS**  
**Trustee Honorariums and Reimbursements**

Name: SMYTH, KIM

Board Approved Date: 2024-10-31

Expense Coding: 1-460-07-310-99

<i>DATE</i> <i>(YYYY-MM-DD)</i>	<i>DAY</i> <i>MEETING</i> <i>(Days)</i>	<i>OVERNIGHT</i> <i>MEETING</i> <i>(Days)</i>	<i>LOCATION</i> <i>(Description)</i>	<i>MILEAGE</i> <i>(KM)</i>	<i>HOTELS, MEALS,</i> <i>ETC.</i>	<i>COMMENTS</i>
2024-10-18	0.50		CSD-board evals			Regular and Special meetings of the Board;
2024-10-21	1.00		RDCatholic	164.00		A.S.B.A. Zone 4 Meetings
2024-10-21	0.50		CSD-board evals			Regular and Special meetings of the Board;
2024-10-22	0.50		CSD -TBL meet			Regular and Special meetings of the Board;
2024-10-23	1.00		GWS/Botha			School tours
2024-10-31	1.00		CSD			Regular and Special meetings of the Board;
2024-10-18	0.50		WMEHay			Annual awards ceremonies when formally invited by
<i>TOTAL</i>	<i>5.00</i>	<i>0.00</i>		<i>164.00</i>	<i>\$0.00</i>	
<i>AMOUNTS</i>	<i>\$1,000.00</i>	<i>\$0.00</i>		<i>\$114.80</i>	<i>\$0.00</i>	
<i>Rate</i>	<i>\$200.00</i>	<i>\$240.00</i>		<i>\$0.70</i>		
Payroll Codes	75	75		77		



**CLEARVIEW PUBLIC SCHOOLS**  
**Trustee Honorariums and Reimbursements**

Name: THOMAS, Shauna-lee

Board Approved Date: 2024-10-31

Expense Coding: 1-460-07-316-99

DATE (YYYY-MM-DD)	DAY MEETING (Days)	OVERNIGHT MEETING (Days)	LOCATION (Description)	MILEAGE (KM)	HOTELS, MEALS, ETC.	COMMENTS
2024-10-08	0.50		Virtual (TEBA)			Meetings of committees to which trustee(s) are appo
2024-10-10	0.50		CSD			Regular and Special meetings of the Board;
2024-10-16	0.50		Virtual (Compensation Committee)			Meetings of committees to which trustee(s) are appo
2024-10-18	0.50		Virtual (Board Evaluation)			Regular and Special meetings of the Board;
2024-10-21	0.50		CSD (Board Review)	115.00		Regular and Special meetings of the Board;
2024-10-21	0.50		CSD (COSC)			School Council meetings, including Council of Schoo
2024-10-22	1.00		CSD (Compensatio	115.00		Meetings of committees to which trustee(s) are appo
2024-10-23	0.50		GSW/BOT (School	230.00		School tours
2024-10-23	0.50		CSD			Attendance at Board Agenda planning meetings
2024-10-28	1.00		CSD (Compensatio	230.00		Meetings of committees to which trustee(s) are appo
2024-10-29	1.00		CSD (Compensatio	230.00		Meetings of committees to which trustee(s) are appo
2024-10-31	1.00		CSD	230.00		Regular and Special meetings of the Board;
TOTAL	8.00	0.00		1,150.00	\$0.00	
AMOUNTS	\$1,600.00	\$0.00		\$736.00	\$0.00	
Rate	\$200.00	\$240.00		\$0.64		
Payroll Codes	75	75		77		

Signature:

Email: mreyes@clearview.ab.ca








# 2024-10-31 Honorariums and Reimbursements

Final Audit Report

2024-11-01

Created:	2024-11-01
By:	Meghan Thomson (mthomson@clearview.ab.ca)
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-  Document created by Meghan Thomson (mthomson@clearview.ab.ca)  
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-  Document emailed to Mauricio Reyes (mreyes@clearview.ab.ca) for signature  
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-  Email viewed by Mauricio Reyes (mreyes@clearview.ab.ca)  
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-  Document e-signed by Mauricio Reyes (mreyes@clearview.ab.ca)  
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