



## MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE CLEARVIEW SCHOOL DIVISION

HELD ON OCTOBER 31, 2024, COMMENCING AT 9:35 A.M.

### **CALL TO ORDER**

The meeting was called to order at 9:35 a.m. by Chair Neitz.

### **PRESENT**

Chair: Guy Neitz

Vice-Chair: Kim Smyth

Trustees: E. Grice, G. Hayden, J. Schofer, B. Scott, S. Thomas

Superintendent: S. Leys

Deputy Superintendent: D. Van Oers

Secretary-Treasurer: M. Reyes

Executive Assistant: M. Thomson

Administrative Assistant: C. Bellair

### **ADOPTION OF AGENDA**

2024-10-01

Moved by Kim Smyth

"THAT the agenda be adopted as amended."

**CARRIED**

### **APPROVAL OF MINUTES**

2024-10-02

Moved by John Schofer

"THAT the Board of Trustees the following minutes be approved as presented:  
September 26, 2024, Regular Board Meeting Minutes."

**CARRIED**

### **LEADERSHIP HIGHLIGHTS**

Superintendent Leys provided a verbal report on the initiatives currently underway in Clearview Public Schools.



## **COMMUNICATIONS**

### **ACTION ITEMS**

#### Food Bank Donations/Holiday Planning

2024-10-03

Moved by Kim Smyth

"THAT the Board of Trustees hereby approves the following motions as an omnibus motion:

"THAT the Board of Trustees makes a donation totalling \$1400 to local food banks on behalf of Clearview, in lieu of holiday gifts for schools and staff, through waiving the trustee honorarium for the November 30, 2024 Board meeting."

"THAT the Board of Trustees hereby approves Superintendent Leys to purchase books as a donation to the Community Hamper Societies within Clearview School Division."

"THAT the Board of Trustees approves to provide Food Tray and Christmas Cards for all staff in December to each School of Clearview Public Schools over the holiday season.""

**CARRIED**

#### Superintendent Contract

2024-10-04

Moved by Greg Hayden

"THAT the Board of Trustees hereby approves the recommended changes to the Superintendent's current contract, effective September 1, 2024, by providing a Cost of Living Adjustment to apply at the same timeline and rate as teachers and allow the Superintendent of Schools to carry forward the same number of vacation days as other Clearview staff members."

**CARRIED**

#### **Switches RFP**

2024-10-05

Moved by John Schofer

"THAT the Board of Trustees awards to ACSI the purchase of Network Switching devices \$145,926.85."

**CARRIED**

The Board recessed for lunch from 12:25 p.m. to 1:05 p.m.



Executive Assistant Thomson and Administrative Assistant Bellair left the meeting at 12:25 p.m.

Assistant Superintendent of Human Services Siemens joined the meeting at 1:05 p.m.

### **CLOSED SESSION**

2024-10-06

Moved by John Schofer

“THAT the Board of Trustees now 1:05 p.m. go In Camera.”

**CARRIED**

Superintendent Leys and Vice-Chair Thomas left the meeting at 1:12 p.m. and rejoined at 1:47 p.m.

Assistant Superintendent of Human Services Siemens left the meeting at 2:15 p.m.

### **OPEN SESSION**

2024-10-07

Moved by Greg Hayden

“THAT the Board of Trustees now 3:26 p.m. go out of Camera.”

**CARRIED**

Executive Assistant Thomson and Administrative Assistant Bellair rejoined the meeting at 3:27 p.m.

The Board of Trustees took a break from 3:45 p.m. to 3:52 p.m.

Deputy Superintendent Van Oers left the meeting at 3:45 p.m.

### **HONORARIUMS AND REIMBURSEMENTS (TRUSTEES)**

2024-10-08

Moved by John Schofer

“THAT the Board of Trustees approves the Trustee Honorariums and Reimbursements effective October 31, 2024, as presented, and in accordance with ‘Policy 7B - Appendix B - Trustee Remuneration and Disclosure’.”

**CARRIED**

## Board/Superintendent Evaluation Reports

2024-10-09

Moved by Shauna-lee Thomas

“THAT the Board of Trustees accepts the Board Evaluation and Superintendent Evaluation reports as information.”

**CARRIED**

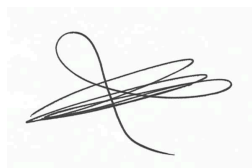
## ADJOURNMENT

The meeting was declared adjourned at 4:15 p.m.

## SIGNATURES



Board Chair



Secretary Treasurer

## Next Meeting November 28, 2024

- Policy Committee Meeting Update
- Communication Committee Meeting Update (November 12, 2024)
- Policy Committee (November 15, 2024)
- Clearview Star Awards
- Education Results Reports (S. Leys/D. Van Oers)
- AEAM Update (as available from Alberta Education)
- Provincial Achievement Results (as available from Alberta Education)
- Diploma Examination Results (as available from Alberta Education)
- Joint Protocol for Exam Results Release
- ASBA Zone 4 Chair meeting Update (G. Neitz)
- School Bus Safety Poster Winner Selection