



MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE CLEARVIEW SCHOOL DIVISION

HELD ON November 28, 2024, COMMENCING AT 9:35 A.M.

CALL TO ORDER

The meeting was called to order at 9:35 a.m. by Chair Neitz.

PRESENT

Chair: Guy Neitz

Vice-Chair: Shauna-lee Thomas

Trustees: E. Grice, G. Hayden, J. Schofer, B. Scott, K. Smyth

Superintendent: S. Leys

Deputy Superintendent: D. Van Oers

Secretary-Treasurer: M. Reyes

Executive Assistant: M. Thomson

DELEGATIONS

Stettler Elementary Principal K. Syson and Vice Principal S. Quapp joined the meeting at 9:35 a.m. to present Inclusion at their school. They left the meeting at 10:19 a.m.

ADOPTION OF AGENDA

2024-11-01

Moved by John Schofer

"THAT the agenda be adopted as amended."

CARRIED

APPROVAL OF MINUTES

2024-11-02

Moved by Erika Grice

"THAT the Board of Trustees the following minutes be approved as presented:
October 31, 2024, Regular Board Meeting Minutes."

CARRIED



LEADERSHIP HIGHLIGHTS

Superintendent Leys provided a verbal report on the initiatives currently underway in Clearview Public Schools.

COMMUNICATIONS

ACTION ITEMS

Year End Reserves

2024-11-03

Moved by Shauna-lee Thomas

“THAT the Board of Trustees hereby approved the schedule of financial reserves for the 2023-24 ending reserve balances for the 2023-24 Financial Statements and the 2024-25 beginning reserve balances for 2024-25 FINAL (Fall) Budget.”

CARRIED

Audited Financial Statements, Auditor Appointment & Public Member Appointment

2024-11-04

Move by Becky Scott

“THAT the Board of Trustees hereby approves the following motions as an omnibus motion:

“THAT the Board of Trustees approves the 2023-24 Audited Financial Statements as presented.”

“THAT the Board of Trustees appoints Gitzel & Company as the external auditors for the 2024-25 fiscal year.”

“THAT the Board of Trustees appoints Ken Checkel for another 2-year term.”

CARRIED

Fall Budget Review and Approval

2024-11-05

Moved by Erika Grice

“THAT the Board of Trustees receive the 2024-25 fall budget update as information.”

CARRIED

Appointment of Returning Officer and Substitute Returning Officer

2024-11-06

Moved by Kim Smyth



"THAT the Board of Trustees hereby appoints Mauricio Reyes as the Returning Officer and Susan Hernando as the Alternate Returning Officer for the 2025 local government elections for Clearview Public Schools."

CARRIED

Final Approval for GWS Spring Break Trip

2024-11-07

Moved by Erika Grice

"THAT the Board of Trustees provides final approval to the Gus Wetter School request in accordance with Policy 260 "Field Trips" as outlined in the information provided, and directs the school principal and Superintendent to ensure the trip is conducted in accordance with Board Policies, Administrative Procedures, and insurance guidelines."

CARRIED

The Board of Trustees recessed for lunch from 12:04 to 1:06 p.m.

Executive Assistant Thomson left the meeting at 12:04 p.m.

Assistant Superintendent Siemens joined the meeting at 1:06 p.m.

CLOSED SESSION

2024-11-08

Moved by John Schofer

"THAT the Board of Trustees now 1:06 p.m. go In Camera."

CARRIED

Board Chair Neitz rejoined the meeting at 1:08 p.m.

Assistant Superintendent Siemens left the meeting at 1:40 p.m.

OPEN SESSION

2024-11-09

Moved by Kim Smyth

"THAT the Board of Trustees now 2:47 p.m. go out of Camera."

CARRIED

Executive Assistant Thomson rejoined the meeting at 2:48 p.m.

AERR Approval

2024-11-10

Moved by Greg Hayden



"THAT the Board of Trustees approves in principle the Annual Education Results Report for 2023-24, and directs the Superintendent to finalize for submission to Alberta Education."

DELEGATIONS

Stettler Food Bank delegates Cameron Jackson and Betty Birch joined the meeting at 3:27 p.m.
ATA Local 33 President Corey vanZanbergen joined the meeting at 3:37 p.m.

CUPE Local 4292 President Danny Sumayo joined the meeting at 3:45 p.m.

The delegates left the meeting at 4:02 p.m. after presentations of donations to the Stettler Food Bank and Christmas Hampers.

Cost of Living

2024-11-11

Moved by John Schofer

"THAT the Board of Trustees approves a Cost of Living Adjustment (COLA) of 3% for all non-unionized support staff wages, effective retroactively to September 1, 2024, to ensure fair and competitive compensation in alignment with current economic conditions and the division's strategic objectives."

CARRIED

Policy Approval

2024-11-12

Moved by Erika Grice

"THAT the Board of Trustees hereby approves the following motions as an omnibus motion:

"THAT the Board of Trustees hereby approves the amendments to "Policy 8 Board Committees" as presented, in accordance with "Policy 10 - Bylaw and Policy Development."

"THAT the Board of Trustees hereby approves the amendments to "Policy 27 Purchasing Oversight" as presented, in accordance with "Policy 10 - Bylaw and Policy Development.""

CARRIED

HONORARIUMS AND REIMBURSEMENTS (TRUSTEES)

2024-11-13

Moved by John Schofer

"THAT the Board of Trustees approves the Trustee Honorariums and Reimbursements effective November 28, 2024, as presented, and in accordance with 'Policy 7B - Appendix B - Trustee Remuneration and Disclosure'."

CARRIED



ADJOURNMENT

The meeting was declared adjourned at 4:41 p.m.

SIGNATURES

Board Chair

Secretary Treasurer

Next meeting December 19, 2024