

DECEMBER 2024 EXPENSES
SUPERINTENDENT OF SCHLAmount

EXPENDITURES

210 Certified Salaries Regular	15,375.00
310 Certified Benefits	1,711.97
460 Travel/Subsistence	1,617.84
461 Mileage Exp	0.00
550 Dues & Fees	0.00

Total For EXPENDITURES	18,704.81

Deerfoot Inn & Casino

1000, 11500 35 Street S.E
Calgary, AB T2Z 3W4

Phone: (403)236-7529
Fax: (403) 236-7104
E-mail: frontdesk@dfic.ca
Website: www.deerfootinn.com



Guest Charges

Folio #:	688139	Guest : Leys, Scot	Conf #:	586428
Room #:	314		CRS #:	TC 908865797
Payment Method : Credit Card	Billing Reference :			
Rate :	Company :	Leisure 2024	Arrival:	11/6/2024
11/6/2024	\$219.00	4011 66 St Close	Departure:	11/8/2024
		STETTLER, AB T4K 1L5		

Date	Department	Reference	Voucher	Room	Charge	Credit	Balance
11/6/2024	Guest Room	Auto Posted Rate: DFSR		314	\$219.00		\$219.00
11/6/2024	DMF	Auto Posted Rate: DFSR		314	\$6.57		\$225.57
11/6/2024	GST Room	Auto Posted Rate: DFSR		314	\$10.95		\$236.52
11/6/2024	Tourism Levy	Auto Posted Rate: DFSR		314	\$8.76		\$245.28
11/6/2024	Tourism Levy	Auto Posted Rate: DFSR		314	\$0.26		\$245.54
11/6/2024	GST Other	Auto Posted Rate: DFSR		314	\$0.33		\$245.87
11/7/2024	Guest Room	Auto Posted Rate: DFSR		314	\$219.00		\$464.87
11/7/2024	DMF	Auto Posted Rate: DFSR		314	\$6.57		\$471.44
11/7/2024	GST Room	Auto Posted Rate: DFSR		314	\$10.95		\$482.39
11/7/2024	Tourism Levy	Auto Posted Rate: DFSR		314	\$8.76		\$491.15
11/7/2024	Tourism Levy	Auto Posted Rate: DFSR		314	\$0.26		\$491.41
11/7/2024	GST Other	Auto Posted Rate: DFSR		314	\$0.33		\$491.74
11/8/2024	Visa	VI2339		314		\$491.74	\$0.00
Balance							\$0.00

Credit Card Payment

Payment Type:	Credit Card	Amount Paid:	\$0.00
Account:	VI2339	Approval Code:	
Account Holder:	LEYS/SCOT	Approval Amount:	(\$491.74)

GST # 888210101 RT0008

I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

DISCLAIMER: Group must notify Hotel of any disputes within 5 business days of Group's receipt of invoice from Hotel or disputes will be considered waived.

The Westin Edmonton
10135 100 St
Edmonton, AB T5J 0N7
Canada
Tel: 780-426-3636 Fax: 780-428-1454



Scot Leys

Page Number : 1 Invoice Nbr : 1000379676
Guest Number : 1584493
Folio ID : A
Arrive Date : 17-NOV-24 16:43
Depart Date : 19-NOV-24 12:00
No. Of Guest : 1
Room Number : 1610
Marriott Bonvoy Number : 3904

Information Invoice

Tax ID : 777689332RT0001

The Westin Edm YEGWI NOV-19-2024 03:30 9999

Date	Reference	Description	Charges (CAD)	Credits (CAD)
17-NOV-24	RT1610	Room Chrg - Standard Retail	420.00	
17-NOV-24	RT1610	GST	21.63	
17-NOV-24	RT1610	DMF	12.60	
17-NOV-24	RT1610	Tour Levy	17.30	
18-NOV-24	RT1610	Room Chrg - Standard Retail	450.00	
18-NOV-24	RT1610	GST	23.18	
18-NOV-24	RT1610	DMF	13.50	
18-NOV-24	RT1610	Tour Levy	18.54	
18-NOV-24	RT1610	Parking Self	38.00	
18-NOV-24	RT1610	GST	1.90	
NOV-19-2024 VI		Visa		-1016.65

Approve EMV Receipt for VI - 2339: PIN Verified

TC:ED736C941A7240E3 IAD:06011203642002 TVR:0080008000

AID:A0000000031010 Application Label:Visa Credit

** Total 1016.65 -1016.65
*** Balance -0.00

Continued on the next page

The Westin Edmonton
10135 100 St
Edmonton, AB T5J 0N7
Canada
Tel: 780-426-3636 Fax: 780-428-1454



Scot Leys

Page Number : 2 Invoice Nbr : 1000379676
Guest Number : 1584493
Folio ID : A
Arrive Date : 17-NOV-24 16:43
Depart Date : 19-NOV-24 12:00
No. Of Guest : 1
Room Number : 1610
Marriott Bonvoy Number : 3904

For your convenience, we have prepared this zero-balance folio indicating a \$0 balance on your account. Please be advised that any charges not reflected on this folio will be charged to the credit card on file with the hotel. While this folio reflects a \$0 balance, your credit card may not be charged until after your departure. You are ultimately responsible for paying all of your folio charges in full.

Stay well, no matter where you travel. Reconnect with your well-being and find your next destination at [westin.com](https://www.westin.com).

Tell us about your stay. www.westin.com/reviews

EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room	GST	Tour Levy	Food\Bev	Phone	Other	Total	Payment
11-17-2024	420.00	21.63	17.30	0.00	0.00	12.60	471.53	0.00
11-18-2024	450.00	23.18	18.54	0.00	0.00	53.40	545.12	0.00
	-----	-----	-----	-----	-----	-----	-----	-----
Total	870.00	44.81	35.84	0.00	0.00	66.00	1016.65	0.00

Bring the Westin experience home. Shop [WestinStore.com](https://www.westinstore.com).

RECEIPT
Impark Lot 02-4

License Plate Number

CJN7730

Expiration Date/Time

09:00 AM
NOV 18, 2024

Purchase Date/Time: 04:36 pm Nov 17, 2024

Total Parking: \$34.00

Total Processing Fee: \$0.25

Total GST: \$1.71

Total Due: \$35.96 Rate: Overnight to 9am-\$34

Total Paid: \$35.96 Pm Type: CC (Swipe)

Ticket #: 34018602

SN #: 500012360968

Setting: Lot 4

Machine Name: Meter 1

#****-2339, Visa

Auth #: 033397

gst #887315138R 0006
NO IN AND C JT PRIVILEGES

PAIEMENT
PARKING RECEIPT
REÇU DE STATIONNEMENT
PARKING RECEIPT
REÇU DE STATIONNEMENT

RECEIPT
Impark Lot 02-4

License Plate Number

CJN7730

Expiration Date/Time

05:00 PM
NOV 18, 2024

Purchase Date/Time: 07:30 am Nov 18, 2024

Total Parking: \$48.00

Total Processing Fee: \$0.25

Total GST: \$2.41

Total Due: \$50.66 Rate: \$48 - All Day To 5PM

Total Paid: \$50.66 Pm Type: CC (Swipe)

Ticket #: 80364207

CJN #: 500012360968

Setting: Lot 4

Mach Name: Meter 1

*****2339, Visa

Auth #: 086930

gst #887315138R 0006
NO IN AND C JT PRIVILEGES

RECEIPT
REÇU DE STATIONNEMENT
PARKING RECEIPT
REÇU DE STATIONNEMENT
PARKING RECEIPT

Clearview Public Schools
EXPENSE CLAIM FORM

Name:Leys, D. Scot (11487) Location: Central Office Month: November

NOTE: Please enter information in the order it is scanned.

1. Other Expenses (Please Attach Receipts):

	Date (YYYYMMDD)	Vendor	Particulars	Books	Enter GST on Invoice	Total Invoice Amount	Coding or Dept
1	07-Nov-2024	GoA Dinner Rate	Supper while at CASS Fall Conference	☐		27	1-460-07-201-99
2	18-Nov-2024	GoA Dinner Rate	Supper while at ASBA Fall Meeting	☐		27	1-460-07-201-99
3				☐			
4				☐			
5				☐			
6				☐			
7				☐			
8				☐			
9				☐			
10				☐			
				Subtotals	0.00	54.00	

REGULAR BUSINESS EXPENSES

NOTE: Please enter information in the order it is scanned.

2. Mileage and Meal Information:

	Date (YYYYMMDD)	Purpose	From/To Destination	Km's Round Trip	One Way Only	Total KMs	Total Mileage Expense	Breakfast \$15	Lunch \$20	Dinner \$40	Coding or Dept
1				☐	☐	0.00	0.00	☐ 0.00	☐ 0.00	☐ 0.00	
2				☐	☐	0.00	0.00	☐ 0.00	☐ 0.00	☐ 0.00	
3				☐	☐	0.00	0.00	☐ 0.00	☐ 0.00	☐ 0.00	
4				☐	☐	0.00	0.00	☐ 0.00	☐ 0.00	☐ 0.00	
5				☐	☐	0.00	0.00	☐ 0.00	☐ 0.00	☐ 0.00	
6				☐	☐	0.00	0.00	☐ 0.00	☐ 0.00	☐ 0.00	
7				☐	☐	0.00	0.00	☐ 0.00	☐ 0.00	☐ 0.00	
8				☐	☐	0.00	0.00	☐ 0.00	☐ 0.00	☐ 0.00	
9				☐	☐	0.00	0.00	☐ 0.00	☐ 0.00	☐ 0.00	
10				☐	☐	0.00	0.00	☐ 0.00	☐ 0.00	☐ 0.00	
				Subtotals		0.00	0.00	0.00	0.00	0.00	

For Office Use Only:		
Total Mileage GST Auto Calculation	0.00	Total Mileage 0.00
Total Subsistence GST Auto Calculation	0.00	Total Subsistence 0.00
Total Other Expense GST Entered	0.00	Total Other Expenses 54.00
Grand Total GST	0.00	Total Claim 54.00

Additional Comments:

I certify that the above expenses were paid by me in the course of my work for Clearview School Division No. 71.
Note: Lodging expenses at cost of government or corporate rate for hotels. No charge accommodation (staying with a friend or relative) at \$40/night.
Administrative Procedure 418 will reimburse all employee travel costs incurred while on authorized Board business, in accordance with the regulations.
[Click here to view Administrative Procedure 418.](#)

GL DISTRIBUTION ENTRY WITH CODING

Task ID: 0000071352 - Created: 18-Dec-2024 09:18.43 AM - By: D. Scot Leys - Processed: 18-Dec-2024 09:28.09 AM - By: Malena Kieser

GL Account Number	Taxes Included	Amount	Tax Code	Tax Amount
14600720199		54.00	1	2.57
Total Without Taxes:				51.43
Tax Total:				<u>2.57</u>
Total With Taxes:				54.00

Comment:

MEALS

GL DISTRIBUTION ENTRY WITH APPROVAL

Task ID: 0000071352 - Created: 18-Dec-2024 09:28.19 AM - By: Malena Kieser - Processed: 19-Dec-2024 01:03.37 PM - By: Mauricio Reyes

Action Taken: No Objection

GL Account Number	Taxes Included	Amount	Tax Code	Tax Amount
14600720199		54.00	1	2.57
Total Without Taxes:				51.43
Tax Total:				<u>2.57</u>
Total With Taxes:				54.00

Comment:

MEALS

▼ FINAL APPROVAL SECTION

Task ID: 0000071352 - Created: 19-Dec-2024 01:03.37 PM - By: Mauricio Reyes - Processed: 19-Dec-2024 01:40.12 PM - By: Malena Kieser

Action Taken: Approve Expense

Period: 202504

Vendor Number: EM11487 - Leys, D. Scot

Invoice Number: EEW-NOV/24

GL Account Number	Taxes Included	Amount	Tax Code	Tax Amount
14600720199		54.00	1	2.57
Total Without Taxes:				51.43
Tax Total:				<u>2.57</u>
Total With Taxes:				54.00

Comment:

MEALS

BIG MAMA'S SMOKEHOUSE

4802 KING ST
CORONATION, AB T0C 1C0
4035759422

etter meat than down the street

cashier: Babe

ransaction **001128**

ubtotal **\$85.00**

st 5% **\$4.25**

otal **\$89.25**

ip **\$16.07**

CREDIT CARD SALE **\$105.32**

VISA 1300

Retain this copy for statement validation

3-Dec.-2024 11:26:29a.m.

105.32 | Method: CONTACTLESS

isa Credit XXXXXXXXXXXXX1300

reference ID: 433800519354

uth ID: 091563

IID: *****3627

ID: A0000000031010

thNtwkNm: VISA

IO CARDHOLDER VERIFICATION

hank you for supporting local

Online: <https://clover.com/p/J8GR6JQS90XPY>

*** **REPRINT** ***