Clearview School Division #71

APRIL 2025 EXPENSES

DEPUTY SUPERINTENDENT

	Amount
EXPENDITURES	
210 Certified Salaries Regular	13,950.33
310 Certified Benefits	2,943.42
460 Travel/Subsistence	541.94
461 Mileage Exp	116.34
550 Dues & Fees	0.00

Total For EXPENDITURES	17,552.03

17700 87 AVE
EDMONTON AB T5T 4V4

Van Oers , Daram	**Confirmation Number:** 21618909-1
5031-50 St	**Room Number:** 422
Stettler, AB T0C 2L0	**Room Type:** STWN
	No. of Guests: 1

ARRIVAL	DEPARTURE	RATE PLAN
03/18/2025	03/21/2025	GROUP

DATE	CODE	DESCRIPTION	AMOUNT (CAD)
03/18/2025	RM	Room Charge	169.00
03/18/2025	RT	Alberta Tourism Levy	6.76
03/18/2025	GST	GST 845861368 RT	8.45
03/18/2025	PT	Pet charge	50.00
03/18/2025	RT	Alberta Tourism Levy	2.00
03/18/2025	GST	GST 845861368 RT	2.50
03/19/2025	RM	Room Charge	169.00
03/19/2025	RT	Alberta Tourism Levy	6.76
03/19/2025	GST	GST 845861368 RT	8.45
03/19/2025	PT	Pet charge	50.00
03/19/2025	RT	Alberta Tourism Levy	2.00
03/19/2025	GST	GST 845861368 RT	2.50
03/20/2025	RM	Room Charge	169.00
03/20/2025	RT	Alberta Tourism Levy	6.76
03/20/2025	GST	GST 845861368 RT	8.45
03/20/2025	PT	Pet charge	50.00
03/20/2025	RT	Alberta Tourism Levy	2.00
03/20/2025	GST	GST 845861368 RT	2.50
03/21/2025	VI	Visa************9999	(163.50)
03/21/2025	VI	Visa************8108	(552.63)
		TOTAL DUE:	0

TERMS: **If a credit card was provided upon check-in, a hold was placed on the card for the full amount to be owed to the hotel, plus estimated incidentals. This hold may display as pending for telephone or online banking portals and may not be released for 72 hours or longer after departure at the discretion of your card issuer.**

EXPENSE CLAIM - 2018

Task ID: 0000075433 - Created: 28-Apr-2025 02:17.35 PM - By: Daram Van Oers - Processed: 29-Apr-2025 08:03.33 AM - By: Daram Van Oers

Clearview Public Schools

EXPENSE CLAIM FORM

Name: Van Oers, Daram S (10451) **Location:** Central Office **Month:** April

NOTE: Please enter information in the order it is scanned.

1. Other Expenses (Please Attach Receipts):

	Date (YYYYMMDD)	Vendor	Particulars	Books	Enter GST on Invoice	Total Invoice Amount	Coding or Dept
1	28-Apr-2025	RDP Parking	Parking at RDP for meeting	☐		6.75	1-460-02-029--99
2				☐			
3				☐			
4				☐			
5				☐			
6				☐			
7				☐			
8				☐			
9				☐			
10				☐			
				Subtotals	0.00	6.75	

REGULAR BUSINESS EXPENSES

NOTE: Please enter information in the order it is scanned.

2. Mileage and Meal Information:

	Date (YYYYMMDD)	Purpose	From/To Destination	Km's Round Trip	One Way Only	Total KMs		Total Mileage Expense	Breakfast $15	Lunch $20	Dinner $40	Coding or Dept
1	28-Apr-2025	RDP DC meeting	Stettler to Red Deer (Downtown)	167	☐	167.00	0.72	120.24	0.00	0.00	0.00	1-460-02-029--99
2					☐	0.00		0.00	0.00	0.00	0.00	
3					☐	0.00		0.00	0.00	0.00	0.00	
4					☐	0.00		0.00	0.00	0.00	0.00	
5					☐	0.00		0.00	0.00	0.00	0.00	
6					☐	0.00		0.00	0.00	0.00	0.00	
7					☐	0.00		0.00	0.00	0.00	0.00	
8					☐	0.00		0.00	0.00	0.00	0.00	
9					☐	0.00		0.00	0.00	0.00	0.00	
10					☐	0.00		0.00	0.00	0.00	0.00	
				Subtotals		167.00		120.24	0.00	0.00	0.00	

For Office Use Only:			
Total Mileage GST Auto Calculation	**5.73**	**Total Mileage**	**120.24**
Total Subsistence GST Auto Calculation	**0.00**	**Total Subsistence**	**0.00**
Total Other Expense GST Entered	**0.00**	**Total Other Expenses**	**6.75**
Grand Total GST	**5.73**	**Total Claim**	**126.99**

Additional Comments:

I certify that the above expenses were paid by me in the course of my work for Clearview School Division No. 71.
Note: Lodging expenses at cost of government or corporate rate for hotels. No charge accommodation (staying with a friend or relative) at $40/night.
Administrative Procedure 418 will reimburse all employee travel costs incurred while on authorized Board business, in accordance with the regulations.
Click here to view Administrative Procedure 418.

GL DISTRIBUTION ENTRY WITH CODING

Task ID: 0000075433 - Created: 29-Apr-2025 08:03.34 AM - By: Daram Van Oers - Processed: 29-Apr-2025 10:33.41 AM - By: Malena Kieser

GL Account Number	Taxes Included	Amount	Tax Code	Tax Amount
14610220699	✔	120.24	1	5.73
14600220699	✔	6.75	1	0.29
			Total Without Taxes:	**120.97**
			Tax Total:	**6.02**
			Total With Taxes:	**126.99**

Comment:

MILEAGE & EXPENSE REIMBURSEMENT

GL DISTRIBUTION ENTRY WITH APPROVAL

Task ID: 0000075433 - Created: 29-Apr-2025 10:33.48 AM - By: Malena Kieser - Processed: 29-Apr-2025 04:11.55 PM - By: D. Scot Leys

Action Taken: No Objection

GL Account Number	Taxes Included	Amount	Tax Code	Tax Amount
14610220699	✔	120.24	1	5.73
14600220699	✔	6.75	1	0.29
			Total Without Taxes:	**120.97**
			Tax Total:	**6.02**
			Total With Taxes:	**126.99**

Comment:

MILEAGE & EXPENSE REIMBURSEMENT

FINAL APPROVAL SECTION

Task ID: 0000075433 - Created: 29-Apr-2025 04:11.55 PM - By: D. Scot Leys - Processed: 29-Apr-2025 04:19.28 PM - By: Malena Kieser

Action Taken: Approve Expense

Period: **202508**

Vendor Number: **EM10451 - Van Oers, Daram S**

Invoice Number: **EEW-APR/25**

GL Account Number	Taxes Included	Amount	Tax Code	Tax Amount
14610220699	✔	120.24	1	5.73
14600220699	✔	6.75	1	0.29
			Total Without Taxes:	**120.97**
			Tax Total:	**6.02**
			Total With Taxes:	**126.99**

Comment:

MILEAGE & EXPENSE REIMBURSEMENT

Clearview Public Schools
We All Belong – We All Succeed

Daram Van Oers <dvanoers@clearview.ab.ca>

[External] HONK Parking Receipt

1 message

HONK <noreply@honkmobile.com> Mon, Apr 28, 2025 at 7:55 AM
To: dvanoers@clearview.ab.ca

Raptor Remark: Please be careful! This email is from an EXTERNAL sender. Be aware of impersonation and credential theft.

Thank you for using HONK!

START DATE	END DATE
7:55 AM	**10:55 AM**
Apr 28, 2025 (MDT)	Apr 28, 2025 (MDT)

Vehicle	VNC478
Rate	3 Hour
Location	Red Deer Polytechnic - Public Parking West Lot (Zone RDPPUBLICW) Operated by Red Deer Polytechnic Directions
Expiry	Apr 28, 2025 at 10:55 AM

INVOICE #JD8UYZYC

Parking (Tax Incl)	$6.00
Service Fee	$0.75
Total	**$6.75**

Charged to Apple Pay (VISA 9999)
Paid on Apr 28, 2025 at 7:55 AM