



MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE CLEARVIEW SCHOOL DIVISION

HELD ON August 21, 2025, COMMENCING AT 9:33 A.M.

CALL TO ORDER

The meeting was called to order at 9:33 a.m. by Chair Neitz.

PRESENT

Chair: Guy Neitz

Vice-Chair: Shauna-lee Thomas

Trustees: E. Grice (regrets), G. Hayden, J. Schofer, B. Scott, K. Smyth

Superintendent: S. Leys

Assistant Superintendent of Human Services: M. Siemens

Assistant Superintendent of Learning Services: M. Shepherd

Secretary-Treasurer: M. Reyes

Executive Assistant: M. Thomson

ADOPTION OF AGENDA

2025-08-01

Moved by John Schofer

"THAT the agenda be adopted as amended."

CARRIED

APPROVAL OF MINUTES

2025-08-02

Moved by Shauna-lee Thomas

"THAT the Board of Trustees the following minutes be approved as presented:
June 19, 2025, Regular Board Meeting Minutes."

CARRIED

LEADERSHIP HIGHLIGHTS

Superintendent Leys provided a verbal report on the initiatives currently underway in Clearview Public Schools.

ACTION ITEMS

Governance Work Plan 2025-26

2025-08-03

Moved by Kim

“THAT the Board of Trustees hereby approves the Governance Work Plan as amended for 2025-26. ” **CARRIED**

Policy 31 - Fairness and Safety in School Sport

2025-08-04

Moved by Greg Hayden

“THAT the Board of Trustees hereby approves the amendments to “Policy 31 Fairness and Safety in School Sport” as presented, in accordance with “Policy 10 - Bylaw and Policy Development.”

CARRIED

Policy Review

2025-08-05

Moved by Shauna-lee Thomas

“THAT the Board of Trustees hereby approves the amendments to the following Policies as presented, in accordance with “Policy 10 - Bylaw and Policy Development”:

“Policy 2 - Role of the Board”

“Policy 4 - Trustee Code of Conduct”

“Policy 11 - Delegation of Authority”

“Policy 15 - School Closure or Program Reduction”.

Opposed: John Schofer

In favour: Greg Hayden, GuyNeitz, Becky Scott, Kim Smyth and Shauna-lee Thomas

CARRIED

Designation of Authority

2025-08-06

Moved by Becky Scott

“THAT the Superintendent shall determine an Acting Superintendent during periods of absence from the school division, unless otherwise determined through Board motion. Where the Superintendent has not so designated or is unable to designate an individual, in the absence of the Superintendent, the Board hereby designates Assistant Superintendent of Human Services as Acting Superintendent; in the absence of the



Assistant Superintendent of Human Services, the Board hereby designates Assistant Superintendent of Learning Services as Acting Superintendent.”

CARRIED

Student Resource Officer

2025-08-07

Moved by Becky Scott

“THAT the Board of Trustees hereby approves the agreement between Clearview Public Schools, the County of Stettler No. 6 and the Town of Stettler, as presented.”

Opposed: John Schofer and Shauna-lee Thomas

In favour: Greg Hayden, GuyNeitz, Kim Smyth and Becky Scott

CARRIED

The board of trustees recessed for lunch from 12:05 P.M. to 1:02 P.M.

Executive Assistant Thomson left the meeting at 12:05 P.M.

Assistant Superintendent Siemens joined the meeting at 1:02 P.M.

CLOSED SESSION

2025-08-08

Moved by Becky Scott

“THAT the Board of Trustees now 1:02 P.M. go In Camera.”

CARRIED

Assistant Superintendent Siemens left the meeting at 1:45 P.M.

OPEN SESSION

2025-08-09

Moved by Greg Hayden

“THAT the Board of Trustees now 1:50 P.M. go out of Camera.”

CARRIED

Executive Assistant Thomson rejoined the meeting at 1:52 P.M.

Non-Union Staff Compensation Increase

2025-08-10

Moved by John Schofer

That the Board of Trustees approve the following compensation adjustments effective September 1, 2025:

1. Non-Unionized Support Staff (excluding bus drivers):

That all non-unionized support staff receive a **Cost of Living Adjustment** equal to the greater of **3% or \$1.25/hour**, applied to the following groups:

- Transportation Services;
- Central Services Support Staff;
- Custodians, excluding CUPE custodians;
- Educational Assistants and Learning Commons Assistants;
- Inclusive Services Professional Staff and Mental Health Professional Staff;
- Facilities Services;
- School Administrative Assistants; and
- Technology Services.

2. Bus Drivers:

That bus drivers receive a **Cost of Living Adjustment** as follows:

- Hourly rate increased by **\$1.25/hour**; and
- Daily Rate and Over 80 per km rate increased by **5%**.

CARRIED

HONORARIUMS AND REIMBURSEMENTS (TRUSTEES)

2025-08-11

Moved by Becky Scott

“THAT the Board of Trustees approves the Trustee Honorariums and Reimbursements effective August 21, 2025, as presented, and in accordance with ‘Policy 7B - Appendix B - Trustee Remuneration and Disclosure.’”

CARRIED

ADJOURNMENT

The meeting was declared adjourned at 2:05 P.M.

SIGNATURES

Board Chair

Secretary Treasurer



Next Meeting September 25, 2025

DRAFT